****

**COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**NHS CANDIDATE PACKET**

**Page 2** A Candidate’s Guide to the Application Process

**Pages 3-4** How are candidates assessed?

* Resume identifying Service, Leadership and Character (with proper signatures)
* Seven Recommendations

**Pages 5-6** Resume

**Pages 7-8** Current Member Contract

**Page 9** Declaration of Candidacy

**Page 10** Candidate Personal Interest Statement

**Pages 11-14** Recommendation Forms

**Page 15** Check List and Important Dates

If you have any questions, please contact the NHS co-advisors, Mrs. Holly Lucarelli at [hlucarelli@frhsd.com](mailto:hlucarelli@frhsd.com) or Mr. David Niemierowski at [dniemierowski@frhsd.com](mailto:dniemierowski@frhsd.com). More info can be found on [www.coltsnecknhs.weebly.com](http://www.coltsnecknhs.weebly.com).

****

**COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**A Candidate’s Guide to the Application Process**

Congratulations! Based on your academic standing, you are invited to apply to become a member of the National Honor Society (NHS). Candidates must have a minimum cumulative grade point average of 3.75 based on their grades beginning in freshman year.

**Candidates are required to:**

a) Attend an informational meeting on Thursday, October 11, 2018 at 6:00pm in the Cafeteria at CNHS to learn about responsibilities of membership in NHS and obtain specific deadlines regarding the selection process.

b) Provide information regarding your co-curricular and extracurricular activities in a resume you create. Resumes **must** have verification signatures from coaches and/or advisors, and **must** be provided to each faculty and community member completing a recommendation on your behalf. Faculty and community members will use your resume when evaluating and ranking you in the categories of leadership and character. The Faculty Selection Committee will refer to your resume when evaluating and ranking your service to the community.

c) Seek seven (7) recommendations. A minimum of five out of seven MUST be completed by CNHS faculty and staff who have taught you in class and/or coached or advised you in a non-academic activity. You must provide CNHS faculty and staff with a resume containing the appropriate signatures. All faculty and staff will complete your recommendation ONLINE. Up to an additional two recommendations can be from adults in the community (employers, recreation coaches, etc.). These recommendations must be completed on paper (see attached) and returned to Mrs. Lucarelli or Mr. Niemierowski in a signed, sealed envelope. All recommendations are due by Wednesday, November 7th.

d) Submit in NHS folder, by Wednesday, November 7, 2018:

* Completed “Declaration of Candidacy”, verifying your intention of fulfilling the application requirements and acknowledging your understanding of the NHS application process
* Completed “Candidate Personal Interest Statement”identifying your reasons for wanting to be a member of NHS
* Initial and submit “Checklist and Important Dates” worksheet
* Completed and signed resume that illustrates your service since the summer prior to entering 9th grade
* Documentation verifying service when applicable
* Seven (7) recommendations. A minimum of five (5) out of seven MUST be completed by CNHS faculty and staff who have taught you in class and/or coached or advised you in a non-academic activity. Up to an additional two (2) recommendations can be from adults in the community (employers, recreation coaches, etc.). All recommendations are due by Wednesday, November 7th.

Note: Family members and close friends of the family may not complete a recommendation. Students who do not have the minimum of seven recommendations by Wednesday, November 7, 2018 will be so informed and permitted to seek out additional assessments by Wednesday, November 14, 2018. If 7 recommendations are not available at this time, the candidate may be dropped from consideration.

**ASSESSMENT OF CANDIDATES**

Below is the procedure for how candidates are selected for membership for Colts Neck High School’s chapter of National Honor Society as outlined in the FRHSD Student-Family Handbook and coordinated with the National Honor Society Advisers throughout the district:

1. **Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.**

2. **Screening/Selection Process**

A. Selection to the National Honor Society is a privilege awarded to students based on the criteria established by the local chapter in compliance with national guidelines and the NHS Constitution. Membership in the National Honor Society is based upon scholarship, service, leadership, and character. In order to be considered, candidates must have a full minimum cumulative grade point average of 3.75 (GPA will not be rounded to the next highest integer) based on their grades beginning in freshman year. This scholastic level of achievement shall remain fixed and shall be the required minimum scholastic level of achievement for admission to candidacy. All juniors and seniors who have attained the required standard of scholarship may be admitted to candidacy for selection to membership.

B. Selection to membership shall be considered on service, leadership, and character. Prior to the end of the first marking period, a list shall be compiled of all juniors and seniors who are scholastically eligible.

C. Candidates shall be notified of their eligibility status. Any error or omission must be brought to the attention of the principal within three (3) days of the notification.

3. **Ranking of Students**

Candidates will be evaluated in the areas of service, leadership, and character as follows:

A. Recommendation is primarily facilitated by those staff members who taught the students in a prescribed course, or function as an adviser or coach to the student in one of the recognized athletic or activity programs of the school.

B. Each candidate has the opportunity to seek recommendations by community members. Recommendations by community leaders shall have equal weight to school recommendations.

C. A minimum of seven recommendations in each of the areas of character and leadership must be obtained from each candidate. No more than two of the seven recommendations may be from community members. One week prior to final tabulations, students who do not have the minimum of seven recommendations will be informed. If seven evaluations are not available at the time of final tabulation, this may impact candidacy. All recommendations are due by Wednesday, November 7, 2018 and final tabulations will be calculated on Wednesday, November 14, 2018. As per the FRHSD Student Parent Handbook: **National Honor Society Evaluations, Letters of Recommendation, and Faculty Council Notes are not maintained as part of the permanent student record and as such, are not subject to review by students or parents.**

D. The service score will be derived by the Faculty Council using the student’s resume.

E. Each candidate shall be scored four, three, two, one, or zero according to the scale below:

• Four indicates that the student is outstanding in the qualities desired.

• Three indicates that the student is average in the qualities desired.

• Two indicates that the student is fair in the qualities desired.

• One indicates that the student is weak in the qualities desired.

• Zero indicates that the student is lacking in the qualities desired.

4. **The following criteria are used in making evaluative rankings:**

A. “Service” - In the routine of daily work, many opportunities arise to help others. Willingness to work without monetary compensation or without recognition for the benefit of those in need is the quality sought in National Honor Society members. The candidate must be committed to volunteer, and demonstrate willingness to render service to others in class, in an activity, and in the community.

B. “Leadership” - In taking the initiative in class and school activities, the leader strives to train and aid others to attain positive goals. A leader has self-confidence and will go forward when others hesitate. A leader is willing to sacrifice his/her own time and personal interests for the interests of others; he/she often successfully holds school offices or positions of responsibility. A leader promotes school and community activities and exemplifies positive qualities and attitudes.

C. “Character” - This attribute truly distinguishes one person from others and is achieved and not received. A person with true character demonstrates the qualities of reliability, responsibility, honesty, sincerity, and courtesy. In school, he or she cooperates willingly and adheres to school regulations.

5. **Final Selection**

Selection to the National Honor Society is determined by the Faculty Council, who are charged with carefully and objectively evaluating potential members. The Faculty Council, comprised of five staff members, will consider those students recommended for membership. A majority vote of the committee is necessary for membership selection. The Faculty Council will evaluate the requirements of leadership, service, and character for each eligible candidate. Candidates not meeting one or more of the requirements for selection will be notified in writing, including a statement referring to the area(s) which were deficient. Students will NOT have access to recommendations completed by faculty members. The student will then have three (3) school days within which to appeal. Any faculty member contesting a student’s candidacy has an opportunity to share information with the Principal prior to final selection.

6. **Appeal Procedure**

To file an appeal, students must submit a written statement to the Principal listing specific reasons for consideration in reviewing and making a determination on the appeal. The Principal may convene the Faculty Council to review and consider appeals. The student may or may not be asked to appear before the Faculty Council. Students may be asked to submit additional documentation regarding community service hours as a component of the appeal process. The Principal has final say regarding appeals. Additional faculty member or community member evaluations will not be accepted.

**RESUME**

**Instructions:** Create a resume that illustrates your service, leadership and character since 9th grade. Prior to distributing a resume to faculty/community members, you must have an advisor or coach of each activity initial next to that specific activity. If a CNHS advisor or coach is not accessible, please see Mrs. Lucarelli (A134) or Mr. Niemierowski (D103). This is a requirement and teachers have been advised NOT to recommend a student if signatures are missing. If a student exaggerates or falsifies participation in an event, the candidate will be dropped from consideration. The following information about each category should help in the construction of your resume.

**A. SERVICE: “**In the routine of daily work, many opportunities arise to help others. Willingness to work without monetary compensation or without recognition for the benefit of those in need is the quality sought in National Honor Society members. The candidate must be committed to volunteer, and demonstrate willingness to render service to others in class, in an activity, and in the community.” (FRHSD Handbook)

**A student is doing a service activity when …**

a. gives time, effort, and talents for the class, school, or community;

b. volunteers and provides dependable and well-organized assistance to others;

c. works well with others and is willing to take on difficult responsibilities;

d. is not based on classroom or community work/projects/activities for which grades or pay is given;

e. is more than merely a member in school or community organizations.

Note: Service is not based on classroom or community work/projects/activities for which grades or pay are given. Nor does mere membership in school or community organizations qualify as service. In addition, practice and/or preparation hours for a game/event are not eligible.

**B. LEADERSHIP: “**In taking the initiative in class and school activities, the leader strives to train and aid others to attain positive goals. A leader has self-confidence and will go forward when others hesitate. A leader is willing to sacrifice his/her own time and personal interests for the interests of others; he/she often successfully holds school offices or positions of responsibility. A leader promotes school and community activities and exemplifies positive qualities and attitudes.” (FRHSD Handbook)

**A student in a leadership position…**

a. demonstrates initiative and self-motivation;

b. has an attitude that inspires other individuals’ positive behavior in a classroom or community interactions;

c. contributes ideas and looks for innovative ways to improve civic life;

d. exhibits managerial qualities such as delegating tasks, running effective meetings, and empowering others.

Note: Teaching others (not tutoring), captain of a team or an officer in a recognized club are all leadership roles.

**C. CHARACTER:** “This attribute truly distinguishes one person from others and is achieved and not received. A person with true character demonstrates the qualities of reliability, responsibility, honesty, sincerity, and courtesy. In school, he or she cooperates willingly and adheres to school regulations.” (FRHSD Handbook)

**A person of character demonstrates the following qualities: respect, responsibility, trustworthiness, fairness, caring and citizenship. In addition, it can also be said that the student of character:**

a. Takes criticism willingly and accepts recommendations graciously

b. Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)

c. Upholds principles of morality and ethics

d. Cooperates by complying with school regulations concerning property, programs, office, halls, etc.

e. Demonstrates the highest standards of honesty and reliability and regularly shows courtesy, concern, and respect for others

f. Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies

g. Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others

**SAMPLE RESUME**

National Honor Society Application Resume

Samantha B. Good

190 Seventh St

Colts Neck, NJ 07722

732-555-1234

samanthabgood@nomail.com

COMMUNITY SERVICE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

• Helping Hands Club, Howell, NJ (9th – 10th Grade)

Worked alongside students with physical disabilities in after school sports program.

22 hours

• Habitat for Humanity, Colts Neck High School (10th – 11th Grade)\*

Acted as student coordinator. Participated in build days at project house.

18 hours

• Free the Children, Colts Neck High School (9th – 11th Grade)\*

Acting Treasurer. Responsible for organizing fundraisers. Participated in fundraisers and drives.

12 hours.

• Colts Neck Community Church, Colts Neck, NJ (9th – 11th Grade)

Assisted in Sunday Child Care program, and TEEN Volunteer Club.

12 hours.

EXTRA CURRICULAR ACTIVITES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

• Mock Trial Group (9th – 10th grade)

• Technology Student Association, Sergeant-at-Arms (9th – 10th grade)\*

• Student Council Treasurer (10th grade)

• Junior Varsity Tennis (9th – 10th grade)

• Varsity Lacrosse (9th – 10th grade)

• Participant in the National Young Leader’s Conference (9th Grade)

HONORS / AWARDS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

• Student of the Month (December, 9th Grade)

\*Denotes leadership role

**MEMBER CONTRACT.** Once a candidate is accepted and inducted into NHS, he/she must comply with the rules and requirements identified below.

**McCHESNEY KANE CHAPTER**

**COLTS NECK HIGH SCHOOL**

**NHS MEMBER CONTRACT 2016-2018**

**I. ACADEMIC REQUIREMENT**

A. Students must maintain a 3.75 GPA (not rounded) or better.

B. Any student who falls below a 3.75 will be put on academic probation and given until the end of the next marking period to improve his/her average to meet the standard.

C. If a student is unsuccessful in raising his/her average by the end of the next marking period, his/her case will be presented to the NHS Faculty Council for dismissal.

D. A member is allowed only one probation period.

**II. SERVICE HOURS**

A. All members are required to perform a minimum of 60 hours of community service in addition to all CNHS NHS events.

B. All members are required to perform a minimum of 15 hours of community service per marking period. Service hours accumulated in July and August may only count toward the first marking period.

C. Members must have all service activities documented including date, number of hours, signature of on-site supervisor, and thorough explanation of service. Members must submit record of service within one month of completing that service.

D. Faculty advisors reserve the right to determine whether an activity counts for community service.

E. Seniors must submit all hours by June 1st. Juniors must submit all hours by June 10th. Failure to do so will result in dismissal.

**III. CHARACTER/LEADERSHIP REQUIREMENTS**

A. The following behaviors are in direct violation of the code of honor and integrity for which the National Honor Society stands. All members agree that by accepting CNHS NHS membership that they will be held to a higher standard and recognize that these behaviors are unacceptable and intolerable.

1. Any type of cheating and/or plagiarism.  
2. Possession or use of any alcohol or other controlled substance.  
3. Possession or use of any tobacco product on school property.  
4. Theft, destruction, or vandalism of any school property.  
5. Arrest for any type of criminal action.  
6. Any behavior that results in suspension and/or multiple office detentions.

B. Any member who is suspected of any of the aforementioned behaviors will be notified in writing and may or may not be called in for a “Hearing of Probation” before the NHS Advisors and Faculty Council. In all cases of impending dismissal, a member shall have the right to a hearing before the Faculty Council.

C. If the NHS Advisors and Faculty Council determine that the member is guilty of the behavior(s) in question, he/she will be subject to probation and/or dismissal.

**IV. Mandatory Meetings and Events**

A. Attend all scheduled meetings. The determination of whether or not an absence is excused is left to the discretion of the Chapter Advisor(s). Illness, school athletic events, and field trips are examples of acceptable excuses. In order to be excused, the Chapter Advisor(s) must be notified in advance in writing (e.g. email) of an absence. If a member is ill or there is an immediate, significant family obligation, please contact in writing (e.g. email) an advisor within 24 hours. One unexcused absence will result in probation and a second offense will result in dismissal.

B. All current members are expected to attend all CNHS NHS events.

**V. Probation and Dismissal**

A. If a member fails to meet any of the requirements to maintain membership, he/she will be notified in writing.

B. Members are allowed to be on probation for a single infraction. If a member is on probation and commits a second infraction, dismissal is automatic.

C. In all cases of impending dismissal, a member shall have the right to a hearing before the Faculty Council. After the council is notified of the initiation of dismissal proceedings, the student will be notified as to the date of the hearing at which the proceedings for dismissal will take place.

D. The Faculty Council shall meet, in closed session, to discuss the details of the pending dismissal and vote on whether or not to dismiss the member.

E. The decision of the Faculty Council will be communicated in writing to the member and the Colts Neck High School Principal.

F. The member may appeal the Faculty Council’s decision with a hearing before the Colts Neck High School Principal within five school days. Further recourse will be through normal appeals for discipline in the Colts Neck High School system.

G. Students who are dismissed are never again eligible for membership in the National Honor Society.

**As a member of National Honor Society, I promise to not only adhere to the guidelines listed herein, but to all school and civil law. By signing, I realize that any offense of the rules will result in investigation by a Faculty Council, whereupon the Council will determine whether or not I am to be dismissed from National Honor Society. I also understand that once I have been dismissed, I will never again be eligible for membership in National Honor Society.**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I have read through the Colts Neck High School National Honor Society Membership Contract and understand the obligations, requirements, and rules that my student must adhere to.**

Parent/Guardian Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**DECLARATION OF CANDIDACY**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Grade: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Counselor: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ID#: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Homeroom (Room Number): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer the following questions based on your time at CNHS. Responses will be verified. Answering “Yes” does NOT automatically preclude you from acceptance into NHS.

|  |  |  |
| --- | --- | --- |
| Have you ever failed a course? | Yes | No |
| Have you ever lost credit for attendance in a course? | Yes | No |
| Have you ever been involved in any disciplinary matter? | Yes | No |
| Have you ever been dishonest in an academic or extra-curricular setting? | Yes | No |

If you answered yes to any of these questions, please explain the situation(s) in full detail below: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, wish to be considered as a candidate for the National Honor Society.

|  |  |  |  |
| --- | --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (Last Name) | (First Name) | (Middle) | Date |

 **COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**CANDIDATE PERSONAL INTEREST STATEMENT**

**Directions***:* Respond to the following question in a brief written statement.

*If inducted into the McChesney Kane Chapter of the National Honor Society, I will enhance the chapter by:*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**Due November 7, 2018**

Applicant’s Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Community Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dear Community Member:**

The student named above is a candidate for the National Honor Society at Colts Neck High School. One of the procedures used in the selection process is input from staff/community members. If you feel that you are well acquainted with this student, please fill out the recommendation and return it to the NHS box in Main Office at CNHS, or mail to Colts Neck High School, 59 Five Points Road, Colts Neck, NJ 07722 Attn: NHS by **Wednesday, November 7, 20178**

**“LEADERSHIP” – Please check all that apply:**

\_\_\_\_\_Student takes the initiative in activities

\_\_\_\_\_Student strives to train and/or aid others to attain positive goals

\_\_\_\_\_Student is a positive contributor in or outside the classroom

\_\_\_\_\_Student exemplifies positive qualities and attitudes, and leads by example

**Total # of checks: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**“CHARACTER”** **– Please check all that apply:**

\_\_\_\_\_Student can be characterized as reliable, responsible, honest, sincere, and courteous

\_\_\_\_\_Student can be characterized as one who cooperates willingly with rules and regulations

\_\_\_\_\_Student can be characterized as one who behaves inside and outside the classroom

\_\_\_\_\_Student practices good decision making

**Total # of checks: \_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_I do recommend this student for the National Honor Society.**

**\_\_\_\_\_I do not recommend this student for the National Honor Society.**

**PLEASE PROVIDE ADDITIONAL COMMENTS ON BACK**

**COMMENTS:** Please provide comments that may illustrate your knowledge of a student’s leadership and character. You may attach typed commentary if you prefer.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**COLTS NECK HIGH SCHOOL McCHESNEY KANE CHAPTER**

**Due November 7, 2018**

Applicant’s Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Community Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dear Community Member:**

The student named above is a candidate for the National Honor Society at Colts Neck High School. One of the procedures used in the selection process is input from staff/community members. If you feel that you are well acquainted with this student, please fill out the recommendation and return it to the NHS box in Main Office at CNHS, or mail to Colts Neck High School, 59 Five Points Road, Colts Neck, NJ 07722 Attn: NHS by **Wednesday, November 7, 2018.**

**“LEADERSHIP” – Please check all that apply:**

\_\_\_\_\_Student takes the initiative in activities

\_\_\_\_\_Student strives to train and/or aid others to attain positive goals

\_\_\_\_\_Student is a positive contributor in or outside the classroom

\_\_\_\_\_Student exemplifies positive qualities and attitudes, and leads by example

**Total # of checks: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**“CHARACTER”** **– Please check all that apply:**

\_\_\_\_\_Student can be characterized as reliable, responsible, honest, sincere, and courteous

\_\_\_\_\_Student can be characterized as one who cooperates willingly with rules and regulations

\_\_\_\_\_Student can be characterized as one who behaves inside and outside the classroom

\_\_\_\_\_Student practices good decision making

**Total # of checks: \_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_I do recommend this student for the National Honor Society.**

**\_\_\_\_\_I do not recommend this student for the National Honor Society.**

**PLEASE PROVIDE ADDITIONAL COMMENTS ON BACK**

**COMMENTS:** Please provide comments that may illustrate your knowledge of a student’s leadership and character. You may attach typed commentary if you prefer.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**COLTS NECK HIGH SCHOOL**  **McCHESNEY KANE CHAPTER**

**CHECKLIST AND IMPORTANT DATES**

**NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **DUE DATE** | **DESCRIPTION** | **INITIALS** |
| **Thursday, Oct. 11, 2018** | Candidate and Parent Informational Meeting |  |
| **Wed., November 7, 2018** | Submit NHS folder containing  1. Declaration of Candidacy  2. Candidate Personal Interest Statement  3. Resume (complete with signatures)  4. Documentation of service  5. Checklist and Important Dates |  |
| **Wed., November 14, 2018** | Additional recommendations **if necessary**! If 7 recommendations are not available at this time, the candidate may be dropped from consideration. | **NA** |
| **Wed. November 21, 2018** | Submit letters of appeal to Mrs. Lucarelli or Mr. Niemierowski by end of day (if applicable). | **NA** |

|  |  |
| --- | --- |
| **Name of person completing recommendations.** | **Email Address or Phone Number if NOT a CNHS faculty or staff member** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| 7. |  |